



NORTH HERTFORDSHIRE DISTRICT COUNCIL

AREA COMMITTEE DEVELOPMENT GRANT APPROVAL FORM

1. Committee: Hitchin Area Committee	2. Date: 17 Dec 2015
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3. Summary of application: **fixtures and fittings for new Community Centre**

Name of organisation: **Westmill Community Association** Sum requested: **£10,266**

Total project cost: **£20,000**

Brief details:

The new Centre, currently under construction will be completed in January 2016. Officers have been working with the Community Association to assist and advise on the smooth transition from the old centre into the new building.

In order for the new building to be fully functional when the Community Association take possession of it, they will be needing the essential fixtures and fittings.

Matched / linked funding: **£0** Funder:

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 or DRR

Funding in place:

Comments from Development Officer:

The Community Association Committee have provided a list of items required in order for the new Centre to be fully functional along with the estimated costs. A large amount of the funding will be needed for blinds as the new centre has been designed to be light and airy with lots of large windows. The estimated cost of blinds is £3,000. Other items include, tables, chairs, folding chairs, trolleys to store folding tables and chairs, catering equipment, soft furnishings and equipment for the bar. In total the Community Association are estimating that £10,266.55 will be needed. However, members should be minded that they are at liberty to allocate above this amount if they wish. Officers would be able to, (if agreed by Members) release funding to the organisation on the receipt of invoices, rather than in a one off payment.

Members should be aware that the applicant receives Mandatory Relief to the value of £1,651.20 and Mandatory Relief to the value of £4,704.00 and Top-Up Relief to the value of £1,176.00. The Community Development Officer has examined this application against the Authority's Area Grants Policy, the organisation's accounts and grant history, and considers it an eligible application to put before the Committee.

Amount recommended: **£1,500**

4. Comments from Ward Members:

I support / do not support this application

Name: Signed: Date:

I support / do not support this application

Name: Signed: Date: